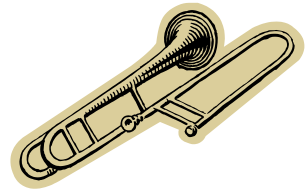


Hopkins JHS Jazz Workshop

2009-2010: Course Outline



Instructor Contact Information

Mr. Greg Conway, Director of Instrumental Music
(510) 656-3500, ext. 38023

gconway@musicathopkins.com or gconway@fremont.k12.ca.us

(* E-mail is the best way to contact Mr. Conway)

Class Schedule Information

Wednesdays & Fridays: 2:20 – 3:00 p.m. (on non-minimum days)

Wednesdays: 1:15 – 2:00 p.m. (on select minimum days)

Additional rehearsals may be added if needed for concerts.

Rehearsal/Class Attendance

Jazz Workshop is a school-approved class, with all the same attendance requirements as any other class. Students will receive a grade on their report cards for this class. Because of this, all school attendance policies apply to this class. The school attendance policy includes the following:

A parent or guardian should inform the school by telephone when a student will be absent (even if only after school). If the parent/guardian cannot phone, the school must have a note explaining the absence. The note should include: the student's name, the date(s) of the absence, the reason for the absence, the parent/guardian's signature... Please note: after 3 unexcused absences, the student will be considered truant.

*All unexcused tardies are subject to disciplinary action. **5 unexcused tardies will result in Saturday School.***

Please keep these policies in mind throughout the year. Thank you for your help in this matter.

Concert Attendance

This class is part of a performance-based music program. **CONCERT PERFORMANCE ATTENDANCE IS MANDATORY!** Check the performance calendar below to avoid conflicts. *Missed concerts will result in the final grade being lowered one full letter grade!* Performances added during the year will be announced well in advance, and will also be required.

<u>DATE</u>	<u>TIME</u>	<u>EVENT</u>
Tues., Dec. 8	7:00 p.m.	Winter Jazz Concert
Thurs., May 27	7:00 p.m.	Spring Jazz Concert

Other possible performances will be announced as information becomes available.

- *The only excuse accepted for missing a concert is illness/family emergency, and the student must have a written excuse signed by a parent.*

Concert Attire

Appropriate dress includes:

- For Boys: White dress shirt (tie optional) with black slacks, black socks and black dress shoes (*no suit jackets!*)
- For Girls: White dressy shirt and black slacks, black dress shoes
- No hats, jeans, tank tops, T-shirts, shorts, or tennis shoes, please. **A STUDENT NOT IN PROPER ATTIRE MAY NOT BE ALLOWED TO PERFORM.**

Classroom Rules and Procedures

- Students are expected to arrive at 2:15 p.m., so that they can be in their seat and ready to play at 2:20 p.m. Those who are not on time will be warned and subject to removal from Jazz Workshop.
 - ALL STUDENTS must help with setup and takedown of chairs, stands, and equipment before and after class.
 - Continuous talking and or playing after the director has stopped the group WILL NOT be tolerated. If you want to speak, RAISE YOUR HAND and wait to be called on. There is to be no continuous playing at the conclusion of each rehearsal.
 - Students must have all materials on their stands AT ALL TIMES during class. This includes folder with music, method book, instrument, and a pencil.
 - Students are to RESPECT all faculty and staff, other students and property, and all speakers in our band room.
 - **Eating, drinking, or chewing gum is not allowed. Detention for those who break this rule!**
- The following actions will be taken for students who choose not to follow the rules:
1. First Infraction = Verbal Warning
 2. Second Infraction = Loss of Participation and “zero” for the day
 3. Third Infraction = Detention – Call home to parents
 4. Fourth Infraction = Referral and removal from class for that day – Parent/Teacher Conference
 5. Repeat offenders face referral to the Vice-Principal and additional disciplinary action and loss of Anaheim Trip privilege.

Performance Expectations

- All performances are mandatory. (*See Grading Policies.*)
- There will be a call time for every concert, performance, and event – you must be on time (roll will be taken).
- Dress appropriately for every concert, performance, and event. (*See Concert Attire.*)
- Ensure that your instrument is in working order, and have all extra supplies before arrival at every concert, performance, and event.
- All students will help in set-up and tear down. Specific duties will be assigned.
- All classroom policies and guidelines apply **at all times**.

Music and Equipment Responsibility

- Each member of the band will receive a music folder and will be responsible for keeping all music in good condition and in an orderly manner.
 - A minimum charge of \$40.00 will be assessed for a lost folder, \$15 for a lost book.
 - Every instrument case must be marked with your name and kept in the proper storage area. Students are expected to treat their instrument with care and respect and are **never allowed to touch or play another student’s instrument, even if the student believes he/she was given permission.**
- **PERCUSSIONISTS:** All percussionists will be required to keep the percussion cabinet in proper order and are responsible for returning all equipment to its storage area immediately following rehearsal.

Grading

Weighting of the grading assessment is as follows:

- Performance Attendance/Participation = 35%
- Behavior/Participation = 15%
- Practice Sheets and Homework = 25%
- Rehearsal Attendance = 25%

* **Missing a concert = Reduction of 1 letter grade overall!**

* **Forgetting your music/instrument - EVERY 2 TIMES = One letter grade reduction in Participation!**

Practice Sheets and Homework

Practice sheets collected in other music classes will also be applied to the student’s Jazz Workshop grade. There are no additional requirements for Jazz Workshop.

Music Instruction Book

We will be using the *Standard of Excellence Jazz Ensemble Method Book*. Each student will need this instruction book (Cost - \$17.00 each). Fill out the form below and include it with your payment. Please make the check payable to **Hopkins Junior High School** with **“Jazz Workshop” and your student’s name on the check.**

Students and Parent(s)/Guardian(s):

Please fill out the information required below, and return this page to class no later than **Friday, October 16, 2009**. Thank you for your assistance and support!

- I have checked the Calendar of Events, and have no foreseeable conflicts with the mandatory performances.
_____ Yes _____ No - Dates: _____

- I have read the Handbook and understand the rules, procedures, and consequences contained therein.

Student Signature: _____ **Date:** _____

Parent/Guardian Signature: _____ **Date:** _____

Student Information:

Name: _____

Instrument (In JW): _____

JAZZ WORKSHOP METHOD BOOK PAYMENT FORM

Student's Name

I need the following copies of the following books:

Standard of Excellence Jazz Ensemble _____ @\$17 each = \$ _____
Total: \$ _____

Make your check payable to “**Hopkins Junior High School**” and write “**Jazz Workshop**” and your **student's name** on the check. Include this form with your payment. **DO NOT STAPLE**, use a paperclip, please!